

# TREES AND TRAILS ADVISORY PANEL MINUTES

On Wednesday, July 16, 2025 at 1:00 PM

Town Hall, 30 King Street East, Gananoque and Online via Webex

PANEL MEMBERS PRESENT		STAFF PRESENT
Chair:	Councillor David Osmond	Jeff Johnston, Manager of Parks and Recreation
Members:	Doug Bickerton	Lynsey Zufelt, Recording Secretary
	Gerry Brown	
	Terry Childs	
	Kate McLean	
	Calder Schweitzer	
	Alan Smith	
	Alison Timusk	
Regrets:	David Frid	
1.	Call Meeting to Order	
	Chair David Osmond called the meeting to order at 1:01 PM.	
2.	Disclosure of Pecuniary Interest & General Nature Thereof	
	<ul style="list-style-type: none"><li>Member Calder Schweitzer declared a Conflict of Interest with matters pertaining to the Judith McLean Forest, as he is the Executive Director for the Thousand Islands Land Trust, which is the organization hired by Frontenac Arch Biosphere Network to complete the development of a Property Management Plan for the lands.</li></ul>	
3.	Adoption of Minutes	
	<p><b>Motion-TTAP-2025-010 – Adoption of Minutes – June 11, 2025</b> <b>Moved By:</b> Terry Childs                      <b>Seconded By:</b> Gerry Brown BE IT RESOLVED THAT THE TREES AND TRAILS ADVISORY PANEL HEREBY ADOPTS THE REGULAR TREES AND TRAILS ADVISORY PANEL MINUTES OF JUNE 11, 2025.</p> <p><b>CARRIED – UNANIMOUS</b></p>	

<b>4.</b>	<b>Public Question / Comment – None</b>
<b>5.</b>	<b>Disclosure of Additional Items – None</b>
<b>6.</b>	<b>Delegations – None</b>
<b>7.</b>	<b>Presentations by Staff (Others) – None</b>
<b>8.</b>	<b>Correspondence</b>
	<p>1. Holly Evans, Cataraqui Region Conservation Authority – 2026 Invasive Phragmites Control</p> <ul style="list-style-type: none"> <li>It was generally agreed that Ms. Evans be invited to speak to the Panel at a future meeting.</li> </ul>
<b>9.</b>	<b>Unfinished Business</b>
	<p><b>1. Tree By-law Update – Heritage Tree List</b></p> <ul style="list-style-type: none"> <li>The Public Works Manager provided a written update which was shared with the Panel.</li> <li>The Panel reviewed the “Heritage Tree List” compiled and led by Member Alan Smith and considered the following.</li> </ul> <p><b>Motion-TTAP-2025-011 – Heritage Tree List</b>  <b>Moved By:</b> Doug Bickerton                      <b>Seconded By:</b> Alan Smith  BE IT RESOLVED THAT THE TREES AND TRAILS ADVISORY PANEL RECEIVE AND ACCEPT THE HERITAGE TREE LIST AS PRESENTED, AND ADD THE RECOMMENDED FIVE (5) TREES TO THE OFFICIAL HERITAGE TREE LIST,  AND FURTHER, ADD THE LIST TO THE TOWN'S WEBSITE.  <b>CARRIED – UNANIMOUS</b></p>
<b>10.</b>	<b>New Business/Reports</b>
	<p>1. Bikes on Trails</p> <ul style="list-style-type: none"> <li>Member Calder Schweitzer presented a verbal overview of the impact of bikes on trails and potential mitigation measures if necessary.</li> </ul>
<b>11.</b>	<b>McLean Forest Sub-Committee</b>
	<p>1. Sub-Committee Update</p> <ul style="list-style-type: none"> <li>It was generally agreed that Christine Grossutti, Conservation Project Manager, Frontenac Arch Biosphere Network, be invited to appear as a Delegation at the August 12, 2025 meeting of Council regarding the Panel's recommendations for the Judith McLean Forest Property.</li> </ul>

<b>12.</b>	<b>Invasive Plants</b>
	1. RFQ Update (Japanese Knotweed) <ul style="list-style-type: none"> <li>Manager Jeff Johnston provided the Panel with an update on the Japanese Knotweed RFQ.</li> </ul>
	2. Rotary Invasive Plant Clean-Up – 18 July 2025 (9:00 AM to 12:00 PM)
<b>**Manager Jeff Johnston left the meeting at 2:33 PM</b>	
<b>13.</b>	<b>Trail Updates</b>
	1. Signage and Maintenance Updates – Trailhead Sign & Distance Markers <ul style="list-style-type: none"> <li>Staff advised that a location for the Murray/Bickerton Trailhead sign is needed.</li> </ul>
	2. Trail Maps <ul style="list-style-type: none"> <li>Staff invited Panel Members to review the current Gananoque Trails Map brochure and to provide updates and feedback.</li> </ul>
<b>14.</b>	<b>Discussion of Additional Items – None</b>
<b>15.</b>	<b>Questions from the Media – None</b>
<b>16.</b>	<b>Next Meeting – Tuesday, August 19, 2025 @ 1:00 PM (Tentative)</b>
<b>17.</b>	<b>Adjournment</b>
	<p><b>Motion-TTAP-2025-12 – Motion to Adjourn</b></p> <p><b>Moved by:</b> Terry Childs</p> <p>BE IT RESOLVED THAT THE TREES AND TRAILS ADVISORY PANEL HEREBY ADJOURNS THE WEDNESDAY, JULY 16<sup>TH</sup>, 2025 MEETING AT 2:49 PM.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 45%; text-align: center;"> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Councillor David Osmond, Chair </div> <div style="width: 45%; text-align: center;"> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> Lynsey Zufelt, Recording Secretary </div> </div>	